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| Meeting & Date: | SWLEP Board Meeting – Wednesday, 23 January 2019 | | |
| Subject: | Highlight Reports | | |
| Attachments: | None | | |
| Author: | Ian Durston | Total no of sheets: (inc cover sheet) | 14 |

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| Papers are provided for: | Approval <input type="checkbox"/> | Discussion <input checked="" type="checkbox"/> | Information <input type="checkbox"/> |
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1. Purpose

Highlight reports on the status of each LGF project (and other LEP projects) are presented to the SWLEP Board in order to communicate the status of all projects and to demonstrate that projects are being managed in line with the LEP Assurance Framework. The highlight reports produced for each project that have been reviewed and approved by the SWLEP Commissioning Group. Copies of the individual highlight reports can be found on the SWLEP website by clicking on the 'SWLEP Project Summary Report' icon at the top of the page on the following link:

<https://swlep.co.uk/projects>

2. Summary

Six projects have been identified by the Steer Davies Gleave review as 'focus' projects that warrant specific attention in this summary. They are:

Chippenham Station Hub

RAG rating remains at Amber/Red.

Initial development work is underway on the Phase 5 (Station Forecourt) and Phase 1b (Northern Access Lift).

For phase 2, a Heads of Terms has been agreed with Good Energy for its building on Sadlers Mead and a planning application has now been submitted for this and the car park on the same site. This will go to the Strategic Planning Committee in late February. Objections to this phase of the project (particularly the car park) were raised by local

residents at the September 2018 SWLEP Board meeting. There is a risk that the traffic survey carried out will require traffic mitigation measures to be included as part of the project, with an associated cost.

Work is being carried out by WSP, in conjunction with GWR and Network Rail, to look at different options for the phase 3 and 4 car parks to the north and south of the railway line (for example, using modular construction to allow for later additions) which may result in some work now being feasible on the phases within the overall £16m budget.

A350 Yarnbrook / West Ashton

RAG rating remains at Green.

Funding to cover the associated cost increase has been successfully granted by the Housing Infrastructure Fund (HIF). Completion of the clarification process with Homes England/Deloitte/Cushman & Wakefield is still ongoing (started in March 2018). Letters have been sent to Homes England asking for resolution as soon as possible. The procurement process for a construction contractor is underway – completion imminent.

Salisbury Central Car Park and Maltings

RAG rating remains at Green.

A proposal put to the September 2018 Board to use the £6.1m of LGF funding to work for plots closer to the Maltings Shopping Centre was agreed and work is now progressing on this basis. An Outline Business Case is being developed, though ongoing discussions with the Independent Technical Advisor mean that this will not be available for the January Board meeting as originally planned. A planning submission for plot 1 (hotel and library on British Heart Foundation site) has been made.

Swindon Bus Boulevard

RAG rating remains at Amber/Red.

Work is progressing to the latest plan. However, for the overall project (that is, not LGF element), estimated costs have increased. This has added a significant risk to the overall project.

Southern Connector Rd

RAG rating remains at red.

After consultation with Homes England and DfT, the final submission for the Housing Infrastructure Fund application will now be made in March 2019. Delays to the Outline

Business Case mean that this will now need to be signed off by the Board ex-committee. A number of risks remain and are increasing in severity:

- HIF funding is not yet secured (project cannot proceed if funding not obtained);
- land assembly is still in progress, with any objections leading to a CPO process (resulting in delays to project timescales);
- planning submission has not yet been made (resulting in delays to project timescales).

A420/Gablecross

RAG rating improved from Red to Amber/Green.

Land acquisition is still in progress. Delays to the Outline Business Case mean that this will now need to be signed off by the Board ex-committee.

Wichelstowe Southern Access

RAG rating remains at Amber/Green.

The procurement process for the project is in progress with the tender documentation now issued and a contractor forecast to be appointed by April 2019. Construction is on track for completion by March 2021.

Highlight Reports are available for all other projects. The following figures summarise the status across all of the projects:

- seven LGF projects have completed;
- there are 17 live LGF projects covered by the highlight reports;
- four projects (24%) are rated GREEN;
- seven projects (41%) are rated AMBER GREEN;
- two projects (12%) are rated AMBER RED;
- four projects (32%) are rated RED; and
- one project has improved its RAG rating since the last report; and
- none has deteriorated.

3. Recommendations

The Board is asked to approve that the highlight reports are an accurate representation of the current status of all LGF projects.

Local Growth Fund – Focus Projects

| Project Ref | Project Name | Lead Delivery Partner | Previous | Current | Notes |
|-----------------------|--|-----------------------|----------|---------|--|
| LGF/1617/004/CSH | Chippenham Station Hub | WC | AR | AR | Initial development work is underway on Phase 5 (Station Forecourt) and Phase 1b (Northern Access Lift). Phase 2 planning application has now been submitted. Work now being carried out to investigate possible approach to phases 3 and 4 (car parks to north and south of railway). |
| LGF/1617/009/YWA | A350 Yarnbrook/ West Ashton | WC | G | G | Work is progressing to procure building contractor. Clarification process for HIF fund is still ongoing (started March 2018). Letter sent to Homes England. |
| LGF/1718/003/CCPM | The Maltings (Salisbury) | WC | G | G | An Outline Business Case is being developed for approval – discussions ongoing with ITA meaning approval now later than the January 2019 Board meeting. Planning submission for plot 1 has been made. |
| LGF/1617/008/SBX | Swindon Bus Boulevard | SBC | AR | AR | Project re-baselined following approval of new scope for LGF element. However, for the overall project, estimated costs have increased, adding a significant risk to the project. |
| LGF/1516/003/EV (iv) | New Eastern Villages Southern Connector Road | SBC | R | R | Final Housing Infrastructure Fund application submission now to be made in March 2019. A number of risks remain and are increasing in severity. OBC sign off by Board now needs to be carried out ex-committee. |
| LGF/1516/003/EV (iii) | New Eastern Villages A420 Gablecross | SBC | R | AG | Land acquisition is still in progress. OBC sign off by Board now needs to be carried ex-committee. |
| LGF/1617/002/WI | Wichelstowe Southern Access | SBC | AG | AG | The procurement process for the project is in progress with the tender documentation now issued and a contractor forecast to be appointed by April 2019. Construction is on track for completion by March 2021. |

| Local Growth Fund (Growth Deals 1 and 2) | | | | | |
|---|--|------------------------------|-----------------|----------------|---|
| Project Ref | Project Name | Lead Delivery Partner | Previous | Current | Notes |
| LGF/1516/001/A350 | A350 Improvements | WC | Complete | Complete | |
| LGF/1516/002/A429 | A429 Malmesbury | WC | Complete | Complete | |
| LGF/1516/004/PSP | Porton Science Park | WC | Complete | Complete | |
| LGF/1617/001/A350 | A350 Dualling Bypass (Badger – Brook + Chequers) | WC | AG | AG | All significant engineering works now complete. Stage 3 Road Safety Audit of completed scheme on 19 th December. |
| LGF/1617/007/MH | Mansion House (Corsham) | WC | G | Complete | Construction work complete. Tenants due early 2019. |
| LGF/16/17/010/JNC17 | M4 J17 Capacity Improvement | WC | Complete | Complete | |
| LGF/1617/009/UFB | Ultra Fast Broadband | WC | AG | AG | Build underway, though review underway of sites to be included following the wider deployment of Superfast in the area prior to this project. |
| LGF/1516/005/LSTF | LGF Sustainable Transport Package | SBC | AG | AG | Final construction phase on Spring Gardens footway-cycleway scheduled to complete imminently. |
| LGF/1617/003/SRT | Swindon Rapid Transit | SBC | R | R | Construction work on all elements of Wichelstowe phase in progress or complete, but behind original schedule. Development |

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| | | | | | work in progress on Tadpole Farm and NEV schemes. Change control agreed at Commissioning Group. |
| LGF/1617/006/JNC16 | M4 Junction 16 | SBC | Complete | Complete | |
| LGF/1617/010/SPHC | Royal Artillery Museum | WC | G | G | Detailed design in progress and tender documentation for build phase to be published in January 2019. |
| LGF/1617/011/SMAG | Swindon Museum and Art Gallery | SBC | | | Scoping work in progress. Highlight Report to be submitted in March. |

| Local Growth Fund (Growth Deal 3) | | | | | |
|--|-------------------------------|------------------------------|-----------------|----------------|---|
| Project Ref | Project Name | Lead Delivery Partner | Previous | Current | Notes |
| LGF/1718/001/WCS | Wiltshire College - Salisbury | Wiltshire College | AG | AG | Refurbishment work (contract 1) contractor now on site. New build (contract 2) procurement in progress. |
| LGF/1718/002/WCL | Wiltshire College - Lackham | Wiltshire College | G | G | Stage 2 design work awarded to AWW and underway. Planning application in development. |

| Department for Transport – LGF (Growth Deal 1) | | | | | |
|---|---|------------------------------|-----------------|-----------------|------------------------------------|
| Project Ref | Project Name | Lead Delivery Partner | Previous | Current | Notes |
| LGF/1516/003/EV (i) | New Eastern Villages - Great Stall Bridge | SBC | | | Project no longer LGF funded. |
| LGF/1516/003/EV (iia) | New Eastern Villages - Greenbridge Roundabout (Package 1) | SBC | Complete | Complete | |
| LGF/1516/003/EV (iib) | New Eastern Villages -West of A419 (Package 2) | SBC | AG | AG | Work progressing on business case. |

| Department for Transport - Retained | | | | | |
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| Project Ref | Project Name | Lead Delivery Partner | Previous | Current | Notes |
| LGF/1516/003/EV (v) | New Eastern Villages White Hart Junction | SBC | R | R | Risk rating still red due to “interdependency with delivery of the Southern Connector Road: joint Business Case, Housing Infrastructure Fund bid and potential CPO for land acquisition.” Report to DPT is that this is a business case only risk, not a delivery risk. OBC sign off by Board now needs to be carried ex-committee. |
| LGF/1516/003/EV (vi) | New Eastern Villages Business Case | SBC | R | R | OBC sign off by Board now needs to be carried out ex-committee. |

| City Deal | | | | | |
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| Project Ref | Project Name | Lead Delivery Partner | Previous | Current | Notes |
| LGF/1516/006/CD | Higher Futures | WC & SBC | AG | AG | Target numbers of learners remain a challenge – increasing but behind profile. Achieved over 260 learners on higher and degree apprenticeships. |

| Careers and Enterprise Company (CEC) | | | | | |
|---|----------------------------|-----------------------|----------|---------|---|
| Project Ref | Project Name | Lead Delivery Partner | Previous | Current | Notes |
| LEP/GEN/001/CEC | Enterprise Advisor Network | WC & SBC | G | G | 59 schools/colleges & 51 Enterprise Advisers engaged. Focused on getting schools/colleges to assess their careers provision against the Gatsby benchmarks. Recruitment for Careers Hubs working parties taking place. |

| Department of Business Energy and Industrial Strategy (BEIS) | | | | | |
|---|--------------|-----------------------|----------|---------|--|
| Project Ref | Project Name | Lead Delivery Partner | Previous | Current | Notes |
| LEP/GEN/002/GH | Growth Hub | LEP | G | G | Currently focussing on development of telephone triage service and face to face service, and piloting a physical presence in Salisbury. A bid for ERDF funding has been submitted for further face to face support (inc. Start Up, delivered by Outset and Scale |

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| | | | | | Up, delivered by Set Squared). |
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| Growing Places Infrastructure Fund (GPIF) | | | | | |
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| Project Ref | Project Name | Lead Delivery Partner | Previous | Current | Notes |
| LEP/GPIF/001/CAS | GPIF – Castledown Business Park | WC | Complete | Complete | £2.54m loan now repaid. |
| LEP/GPIF/002/WD | GPIF – Woods Group | Woods Group | AG | AG | £1,279,235 loan agreement re-signed post issues with security. Repayment to SWLEP by end March 2021. |




Key

Project Status

| | Red | Amber Red | Amber Green | Green |
|--|-----|-----------|-------------|-------|
| | R | AR | AG | G |

See below for RAG rating methodology

Direction of Travel

-  Project status expected to remain same going forward
-  Project status expected to improve going forward
-  Project status expected to get worse going forward

Milestones

BLUE – complete, **GREEN** - on track, **AMBER** - at risk, **RED** – will be late/is late.

RAG Rating

| | | Impact | | | |
|-------------|-----------------|------------|---|---|-------------|
| | | 1 (Low) | 2 | 3 | 4 (High) |
| Probability | 4 (Likely) | | | | |
| | 3 | | | | |
| | 2 | | | | |
| | 1 (Unlikely) | | | | |

The RAG reporting is based on the composite elements of probability and impact (see chart to the left) and splits in to the following categories:

- **GREEN:** Project considered being on track, to time, quality and cost.
- **AMBER-GREEN:** Project considered at risk of minor to medium impacts on time, scope and/or cost – requires small mitigating action.
- **AMBER-RED:** Project considered at risk of medium to major impacts on time, scope and/or cost – requires mitigating action.
- **RED:** Project considered at serious risk of significant impact on time, scope and/or cost. Immediate mitigating action required.

RAG Scoring

| RAG rating | Cost | Scope | Time |
|------------|--|---|--|
| | <ul style="list-style-type: none"> • Minor cost variance on initial project cost may be present. • <1% change in total project cost | <ul style="list-style-type: none"> • Deliverables and project scope remains unaltered. | <ul style="list-style-type: none"> • Minor project slippage may be present but total project delivery remains on track. • <30 days total slippage. |
| | <ul style="list-style-type: none"> • Project is experiencing or expected to experience minor cost increases. • >1% but <5% on total project cost. | <ul style="list-style-type: none"> • Project is experiencing or is expected to experience small changes to scope and outputs delivered. | <ul style="list-style-type: none"> • Project is experiencing or is expected to experience small slippage. • >30 days but <90days total project slippage |
| | <ul style="list-style-type: none"> • Project is experiencing or is expected to experience major increases in total project costs • >5% but <10% on total project cost. | <ul style="list-style-type: none"> • Project is experiencing or is expected to experience major changes to scope and outputs delivered. | <ul style="list-style-type: none"> • Project is experiencing major slippage and is due to deliver the project outputs and outcomes late. • >90 days slippage but <6 Months total project slippage. |
| | <ul style="list-style-type: none"> • Project is experiencing or is expected to experience significant and major cost increases. • >10% on total project cost. | <ul style="list-style-type: none"> • Project is experiencing or is expected to experience significant change to scope and outputs delivered. | <ul style="list-style-type: none"> • Project is suffering significant and major delays to delivery. • >6 Months total project slippage. |

Principles of Overall Project RAG Status

- The 'lowest' rating against any of the 3 areas of Cost, Scope or Time will be used for the overall project RAG rating.

